

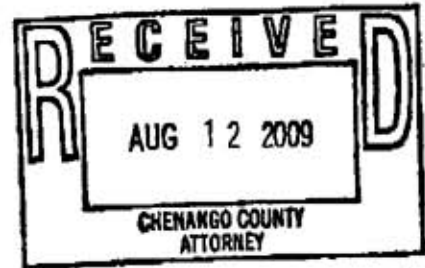


## CHENANGO COUNTY PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

5 Court Street Norwich, New York 13815

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Linda E. Natoli, Chair  
Supervisor - City of Norwich - Wards 4,5,6



**TO:** Rich Breslin, Chenango County Attorney  
**FROM:** Planning & Economic Development Committee  
**DATE:** August 11, 2009  
**RE:** **Natural Gas Consultant - Contract**

The Chenango County Planning and Economic Development Committee have determined that Chenango County may be on the cusp of a historic point for the economy for our County through the exploration of natural gas. The general consensus was that to be prepared it is important to designate an individual with knowledge of the natural gas industry so Chenango County may benefit from this opportunity.

At the August 11<sup>th</sup>, 2009 Chenango County Planning and Economic Development Committee meeting the committee approved the following Scope of Services for Steven Palmatier to be hired as a Natural Gas Consultant. At this time the committee would like a contract drafted which includes the Scope of Services listed below.

### **Natural Gas Consultant - Scope of Services**

1. Develop and maintain a relationship with leaseholders within the region with the intent of encouraging them to bring development and jobs to Chenango County.
2. Identify subcontractors and suppliers to the industry that may need to establish facilities in the area and encourage them to locate in Chenango County.
3. Identify local businesses that already supply goods and services that the industry uses and connect them with the industry.
4. Identify industry needs that are not met by local businesses and assist the local businesses in meeting those needs.
5. Establish the means by which natural gas produced locally can be distributed to local users at a discount to the market.
6. Conduct a survey of local industries with the intent of establishing which ones would benefit from the availability of natural gas at a discount to market prices thus encouraging the retention and growth of jobs in Chenango County. At the same time new opportunities to use natural gas that may lower their cost should be identified (i.e. co-generation).

7. Create a list of industries that use natural gas as a precursor to a product or the energy that is produced from natural gas in their manufacturing process. Identify companies in those industries and promote Chenango County as a prime location for expansion in the future.
8. Present the job opportunities in the industry and the educational requirements for these jobs to local educators with the intent of developing curriculums at all educational levels to meet the needs of the industry.
9. Encourage the establishment of a program at SUNY Morrisville's Norwich Campus to prepare students to work in the natural gas industry.
10. Make State and Federal officials aware of the importance of the industry to our local economy and encourage its development.
11. Seek Federal and State grants when possible to encourage the growth of the industry and companies who use natural gas in their business.

If you have any questions, or require additional information, please contact Linda Natoli, Chair, Planning and Economic Development Committee at 607-334-4548 or Donna M. Jones, Director of Planning, at ext. 1640.

Thanking you in advance for your time and consideration, it is greatly appreciated.

Cc: Linda E. Natoli, Chair, Planning & Economic Development Committee  
Jerry L. Kreiner, member Planning & Economic Development Committee  
Ross P. Iannello, member Planning & Economic Development Committee  
James J. McNeil, member Planning & Economic Development Committee  
David J. Messineo, member Planning & Economic Development Committee  
Jack T. Cook, member Planning & Economic Development Committee  
Donna M. Jones, Director of Planning